

**STATE OF ALABAMA  
COUNTY OF BLOUNT  
TOWN OF HIGHLAND LAKE**

**ORDINANCE NO. HL 14-01-(amended 08-06-2019)**

**AN ORDINANCE TO ESTABLISH A LAKE PRESERVATION COMMITTEE BE IT ORDAINED BY THE TOWN COUNCIL OF HIGHLAND LAKE, ALABAMA, AS FOLLOWS:**

**SECTION 1: Committee Purpose**

The Town of Highland Lake, Alabama, (hereinafter referred to as "Highland Lake") hereby establishes a Lake Preservation Committee (hereinafter referred to as "Committee") for the purpose of monitoring the condition of the lake, shoreline and dam at Highland Lake (hereinafter referred to as "Lake") and to make recommendations to the Highland Lake Town Council for such repairs and maintenance needed to insure the integrity, safety and security of the lake and dam.

Committee responsibilities shall include, but be not limited to the following:

1. Quarterly inspections of the lake, shoreline and dam. An inspection report shall be provided by the Committee to the Town Council on at least a quarterly basis and any inspection report shall be filed in the office of the Highland Lake Town Clerk.
2. Provide oversight for maintenance of the lake, shoreline and dam.
3. Provide coordination with all state and federal agencies which have oversight responsibilities concerning the lake, shoreline and the dam.
4. Provide regular communication of Committee activities to the Mayor and Town Council to include attendance at a Town Council meeting at least once a quarter to report on Committee activities.

**SECTION 2: Composition of Committee**

The Committee shall consist of six members as well as a town council member. All committee members must own property within the town limits of Highland Lake. The Committee members shall be appointed by the Mayor and Town Council of Highland Lake and shall serve a three-year term. The Initial Committee shall have staggered terms. Two members serving a one-year term, two members serving a two-year term and two members serving a three-year term, therefore at the end of these initial terms two more committee members will be appointed by the Town Council to this committee to serve a full three-year term, so as to ensure continuity on the Committee. Committee membership shall not entitle or vest any Committee member with any property rights having a monetary value of any kind. All Committee members shall serve on a Committee without compensation. There should never be any conflict of interest or appearance of a personal gain for any member of this committee.

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**SECTION 3: Operation of the Committee**

All Committee members should use their best effort to attend all meetings of the Committee. Any member who cannot attend a meeting must contact the Committee chairman so the Committee chairman can determine whether or not a Committee meeting will have a quorum. Any Committee member who misses three consecutive regular meetings may have his/her appointment to the Committee terminated and the Committee shall recommend to the Mayor and Town Council someone to fill the unexpired term of such member.

All Committee members will provide input at meetings from residents of the Town of Highland lake for the betterment of the Lake and its surrounding land. Each member is required to work collaboratively with other members of this committee as well as other Town committees. As a whole the committee should work together to ensure the scheduled maintenance of the lake is being addressed as planned and monitored for completion of each phase of need.

The Committee shall have a committee Chair and Vice Chair who shall be elected by simple majority vote of the Committee members at the first meeting of the Committee each year. The Chair and Vice Chair shall serve a one-year term consecutively or until a successor is elected.

The Chair, Vice Chair or appointed designee shall preside at all meetings of the Committee and shall form subcommittees and appoint subcommittee chairpersons as needed. The Chair, Vice Chair or appointed designee will be the only committee members to report to the Town Council on the Lake Preservation Committee activities.

The Committee shall not have the authority to contract for the expenditure of any funds for Highland Lake. The expenditure of any and all funds for maintenance of the lake, shoreline and dam must be approved by the Mayor and Town Council of Highland Lake.

**SECTION 4: Committee Meetings**

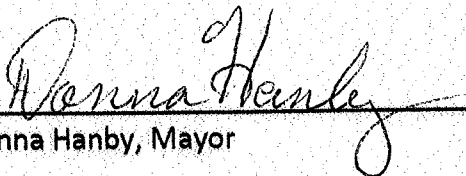
The Committee shall schedule its meetings by agreement of the Committee, but shall meet at least once a quarter to conduct Committee business. Special meetings may be called at any time by the Chair. A quorum of the Committee shall consist of a majority of the Committee membership. Once a quorum is established, the Committee shall be entitled to vote on any issue pending before the Committee. All Committee meetings will follow Roberts Rules of Order to conduct business. Committee meetings will be announced at least one week prior to said meeting via electronic transmission, public posting via website and/or outside the Town Hall.

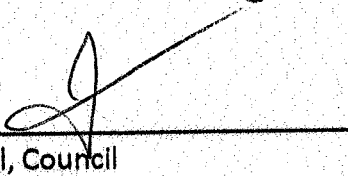
Upon passage of this ordinance, Ordinance HL-14-01 is hereby amended.

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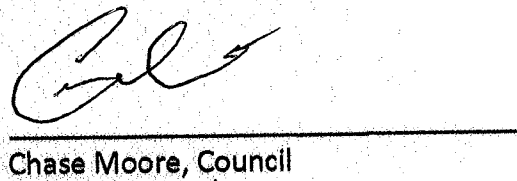
Adopted this 6<sup>th</sup> day of August, 2019

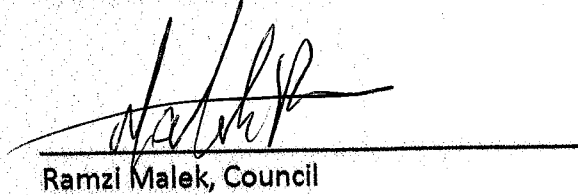
Signatures on file

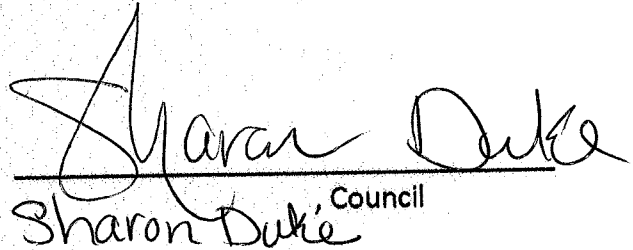
  
\_\_\_\_\_  
Donna Hanby, Mayor

  
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Carl Randall, Council

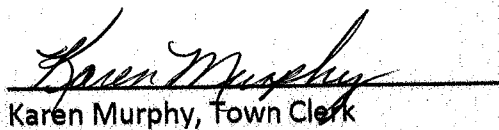
  
\_\_\_\_\_  
Sid Nelson, Council

  
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Chase Moore, Council

  
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Ramzi Malek, Council

  
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Sharon Duke, Council

ATTEST:

  
\_\_\_\_\_  
Karen Murphy, Town Clerk