



TOWN OF HIGHLAND LAKE

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**COUNCIL MEETING MINUTES
WORK SESSION**

Tuesday, December 5, 2023
6:00 PM
The Anchor

Mayor Chase Moore called the meeting to order at 6:01 PM.

IN ATTENDANCE: Mayor Chase Moore, Carl Randall, Sid Nelson, Ramzi Malek
Sam Pearson

ABSENT: Bobby Rhodes

OTHER ATTENDEES: Chief Scott Kon
Tim Moore-Building Inspector
Mary Ann Allen-Town Clerk

1. Representative from Utilities Board to speak about hydrants

Mayor Moore asked Mr. Henderson to come speak, because there have been concerns from residents about the hydrants.

Mr. Henderson was at the meeting to explain and answer questions about hydrant requirements. He had a map of Highland Lake showing areas that hydrants could be placed. Around thirty-five hydrants could be added, and the cost would be around \$5,200 per hydrant. He explained that there are a lot of lines in Highland that are two to three inches, and to have a hydrant connected the line has to be six inches or larger. Hydrants can be placed from 300 to 1,200 feet apart. For insurance purposes, a hydrant can be up to 1,000 feet away from a home.

2. Lisa Baker

Ms. Baker was at the meeting to get the Town started on creating an action plan. She handed out a packet of worksheets that are to help narrow down to three to five goals that the Town would like to work on during the next year to year and a half. The worksheets included:

S.M.A.R.T. Goals Worksheet
Internal/External Factors
SWOT Analysis
Asset Inventory

After these are completed and handed back, she will meet with the Council and Committee Chairmans in January to start narrowing down the goals.

- 3. Approval to purchase a gas-powered pole driver**
- 4. Approval of Nominations for Lake Preservation Committee candidates**
- 5. One time pay increase for employees**
- 6. Holidays**
- 7. Approval of Zoning Board Renewal of Joel Drake for 2024-2026**
- 8. Other business items as determined by the Council**

After Ms. Baker spoke, the Council decided to take a five minute break, then begin the Regular Session.

The meeting adjourned at 6:31 PM.

Respectfully submitted,

Mary Ann Allen – Town Clerk

Chase Moore – Mayor